



CALENDAR 2011

Stanley Road, Gisborne 4010, New Zealand

Phone 64 6 868 8159: Fax 64 6 867 6482: Michele@gisboyshigh.net

The school year is divided into four, roughly equal terms. This is how it works for 2011.

Term One begins Tuesday 1st February and finishes on Friday 15th April.

Term Two begins on Monday 2nd May and continues to Friday 15th July followed by a two-week break.

Term Three begins on Monday 1st August and continues to Friday 7th October followed by a two-week break.

Term Four begins on Tuesday 25th October and continues to Friday 9th December. This is a very busy term for senior students with NCEA examinations and final assignments due. Juniors also have examinations in November.

There are a number of public holidays throughout the year. School closes on these days:

Waitangi Day	6 February, New Zealand's national holiday (Sunday)
Good Friday	22 April
Easter Monday	25 April
Easter Tuesday	26 April
Anzac Day	25 April,
Queens Birthday	7 June, (Monday)
Labour Day	24 October, (Monday)

Do I go to school on Saturday?

At Gisborne Boys' High School, there is a five-day week, Monday to Friday inclusive. There is no school on Saturday. School begins at 8.25 am and ends at 2.50 p.m. Except on Friday when it finishes at approx 1.20pm. Each day contains a short vertical form period. Roll checks are taken each period.



FEEs 2011

Stanley Road, Gisborne 4010, New Zealand
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“What do I need to pay to study at Gisborne Boys’ High School?”

TUITION

Tuition fees are \$11,000 per year (four terms).

Registration fee \$480.

The tuition fee **includes** orientation, tuition costs, textbooks, ESOL (English) tuition, field trips, access to all facilities, the services of the Director of International Students and being met at the airport in Gisborne.

Not included in the tuition fees are subject fees, Ministry of Education examination fees, student visa fees, stationery, accommodation, insurance, meals, uniform and personal requirements ‘Meet and Greet’ service at Auckland International Airport (\$60.00 approx).

Tuition Fee (per year)	\$11,000
plus Registration Fee/Management Fee	<u>480</u>
TOTAL TUITION FEE (per year)	<u>\$11,480</u>

ACCOMMODATION

Boarding fees are:	Terms 1, 2, 3 and 4	\$2,100.00 per term
	Terms 1, 2 and 3 holidays	\$1,630.00
	(A homestay fee is charged for New Zealand public holidays)	
	Homestay Management Fee	\$ 200.00
	Building Levy	<u>\$ 210.00</u>
	Total Accommodation Fee	<u>\$10,440.00</u>

The boarding fee includes accommodation and meals. Homestay accommodation will be arranged for the school holidays for hostel boarders. *You are still under the authority of the school during this time.*

Homestay Fees	\$200 per week
Homestay Management Fee	\$200
Total Homestay Fee	\$9,400

LIVING AND STUDY COSTS

The following budget will help you to work out what one year’s study at Gisborne Boys’ High School will cost approximately:

	NZD
Tuition Fees	\$11,000
Registration/Management Fee	480
Government Levy	430
Accommodation (Homestay)	9,400
Uniform	455
Exam Fees (NZQA)	375
Subject Fees	300
Incidental Expenses *	300
TOTAL COST OF STUDY	<u> </u>
for one year will be approximately	<u><u>\$22,740</u></u>

<p>What is your current English language ability?</p> <p>Beginner <input type="checkbox"/> Intermediate <input type="checkbox"/> Advanced <input type="checkbox"/></p>	
<p>The school reserves the right to place students according to their language ability and academic performance</p>	
<p>When I leave school I intend to study further for state qualifications aimed at, e.g. a university degree in (subject), a polytechnic degree/certificate/diploma in (subject), teacher training:</p>	
<p>How did you find out about this school?</p> <p>(a) From an Education Agency (name) (b) From the NZ Embassy or High Commission (c) From a friend of relative</p>	
<p>What type of accommodation would be preferred?</p> <p>Hostel <input type="checkbox"/> Homestay <input type="checkbox"/></p>	<p>Please tick <input type="checkbox"/> the appropriate box</p>
<p>Health Problems</p>	
<p>Overseas students must take out a comprehensive travel and health insurance before coming to New Zealand</p>	
<p>I request that _____ be admitted to Gisborne Boys' High School. I have read the conditions for Parents, Students and the School as defined in the International Student Enrolment Folder and I agree to accept and follow all school and hostel/homestay rules. I have read and understood the 'Gisborne Boys' High School Refunds Policy for International Students'. I agree to the school acting on my behalf in an emergency medical situation where authorization consent documents may need to be signed.</p> <p>Signature of Father or Guardian: _____</p> <p>Signature of Mother or Guardian: _____</p> <p>Signature of Student: _____</p> <p>Date: _____</p> <p>Please forward this application form with supporting information, and the application for accommodation to: <i>The Director of International Students Gisborne Boys' High School Private Bag 7002 GISBORNE</i></p>	
<div style="background-color: black; color: white; padding: 10px; display: inline-block;"> <p>Should your application be successful, you will receive a Letter of Acceptance. However, you will need to pay the year's fees before an Offer of Place and a student Visa will be granted.</p> </div>	



Homestay Student Profile

To be completed by Student and/or Agent

Last Name		First Name/s		Place photo here
I am usually called		Religion		
Street		Postal Code		
City		Country		
Area Code/Phone Number		Fax Number	Email	
Citizenship		Date of Birth	Place of Birth	
Height	Weight (kg)	Eye Colour	Hair Colour	

Father or Legal Guardian

Last Name		First Name/s	
Street	City	Country & Post Code	
Area Code/Phone Number		Fax Number	

Mother or Legal Guardian

Last Name		First Name/s	
Street	City	Country & Post Code	
Area Code/Phone Number		Fax Number	

Brothers and Sisters

Name	Age	Sex M/F	School/Occupation

Nearest relative or friend to contact if parent or legal guardian is not available (2please)

Name	Area Code/Phone Number	Relationship
Name	Area Code/Phone Number	Relationship
List hobbies, interests, including sports you participate in, in order of importance to you		
What are your household responsibilities?		
Indicate any part-time jobs or work experience you may have had		
Do you have relatives or friends in your host country, if so where?		
Indicate the foreign languages you speak and/or have studied		
Language	Years of study	
How do you feel about learning about a new and different language and culture?		
Do you want to be part of the homestay family's activities? (e.g. visiting relatives, social functions)		
I would prefer to stay with a family with: (Please tick <input checked="" type="checkbox"/> the appropriate boxes)		
no children	<input type="checkbox"/>	younger children <input type="checkbox"/> children my age <input type="checkbox"/> no smoking <input type="checkbox"/>
I would prefer a family with:		
pets (for example, cat or dog) (most New Zealand families have pets)		<input type="checkbox"/> no pets <input type="checkbox"/>
My religion is:		
<input type="checkbox"/> Buddhist	<input type="checkbox"/> Christian	<input type="checkbox"/> Muslim <input type="checkbox"/> Other _____ (please state)
I play a musical instrument: yes <input type="checkbox"/> no <input type="checkbox"/> Please state what _____		
Do you smoke? yes <input type="checkbox"/> no <input type="checkbox"/>		

Medical

Indicate with an X if you have had one of the following illnesses

	Yes	No		Yes	No		Yes	No
Asthma	<input type="checkbox"/>	<input type="checkbox"/>	Eczema	<input type="checkbox"/>	<input type="checkbox"/>	Rheumatic Fever	<input type="checkbox"/>	<input type="checkbox"/>
Cancer/Tumors	<input type="checkbox"/>	<input type="checkbox"/>	Hepatitis	<input type="checkbox"/>	<input type="checkbox"/>	Rubella	<input type="checkbox"/>	<input type="checkbox"/>
Chickenpox	<input type="checkbox"/>	<input type="checkbox"/>	Measles	<input type="checkbox"/>	<input type="checkbox"/>	Scarlet Fever	<input type="checkbox"/>	<input type="checkbox"/>
Convulsive Disorder	<input type="checkbox"/>	<input type="checkbox"/>	Migraine/Headaches	<input type="checkbox"/>	<input type="checkbox"/>	Thyroid Disease	<input type="checkbox"/>	<input type="checkbox"/>
Diabetes	<input type="checkbox"/>	<input type="checkbox"/>	Mumps	<input type="checkbox"/>	<input type="checkbox"/>	Ulcer	<input type="checkbox"/>	<input type="checkbox"/>
Dyslexia	<input type="checkbox"/>	<input type="checkbox"/>	Nervous/Mental/ Disturbance	<input type="checkbox"/>	<input type="checkbox"/>	Urological Problems	<input type="checkbox"/>	<input type="checkbox"/>
Eating Disorder	<input type="checkbox"/>	<input type="checkbox"/>	Whooping Cough	<input type="checkbox"/>	<input type="checkbox"/>	Physical Handicaps	<input type="checkbox"/>	<input type="checkbox"/>

Are there any health conditions i.e.allergies, we have to take into consideration by any normal host family? If yes please explain.

If you will be required to take any prescription medications during your stay, please specify which medications and for what condition.

Do you have an allergic reaction to any medication or anesthetics?

Do you have any special Dietary requirements e.g. Vegetarian

There is a FOUR week trial period for both student and the homestay family. After this time, the Homestay Manager will interview you and your homestay family, separately, and if all is well, then both of you will sign an agreement to continue with the homestay. If it is not working satisfactorily, other arrangements will be made. You are expected to take part in family life and daily routines.

I guarantee the good behaviour of the student in New Zealand

My parents and I understand these conditions and agree to these requirements.

Signature of Applicant: _____

Signature of Mother or Father: _____

Date: _____



GISBORNE BOYS' HIGH SCHOOL

Stanley Road, Gisborne 4010, New Zealand

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REFUND CONDITIONS FOR INTERNATIONAL STUDENTS

If a student withdraws from his course of study before the completion date, he may be eligible for a refund of tuition fees. If a refund is requested, the following procedures and guidelines will apply:

To be eligible for a Refund:

- ◆ To be eligible for a refund, parents must apply in writing to the Board of Trustees setting out the special circumstances of the claim within one month of the last day of attendance. When no notice is given, a one term's fee will be charged. You must also complete the official leaving process and attach the leaving certificate.
- ◆ In every case, the school undertakes to look fairly at applications for a refund of fees or part-fees.

If the application is made before the start of the course:

- ◆ Fees will be refunded in full, less an **Administration Fee** of \$480. This includes if a student is not granted a student permit to attend Gisborne Boys' High School.

If the application is made after the start of the course (i.e. in Terms 1 or 2), but before the second half of the course (i.e. Terms 3 & 4):

Fees will be refunded less:

- ◆ An administration Fee of NZ \$480
- ◆ Costs to the school already incurred for tuition
- ◆ Components of the fee already committed for the duration of the course
- ◆ Specialist fees (if applicable)
- ◆ Appropriate proportions of salaries for teachers and support staff (if applicable)
- ◆ Costs already incurred for the use of facilities and resources
- ◆ Any other costs already incurred.

If the application is made after the second half of a course:

- ◆ There will be no refund, except under exceptional circumstances. (See Compassionate Refunds below)

Compassionate Refunds:

- ◆ In exceptional circumstances, refunds may be granted on compassionate grounds (e.g. death of a close family member, serious illness, accident. Medical evidence must be provided). All such refunds will be at the discretion of the Principal and the Board of Trustees.

If an international fee-paying student gains residency during their course:

- ◆ No refunds will be made to a student who acquires Permanent Residence after having enrolled here.

The Board of Trustees will make no refund:

- ◆ When a student is required to leave the school for a breach of the rules and conditions of enrolment at the school or has broken a New Zealand law
- ◆ Where a student has been stood-down, suspended or excluded
- ◆ Where a student returns home for any reason other than serious illness, accident or death of a close family member
- ◆ If the enrolment application is found to be inaccurate in any way and the contract is terminated
- ◆ If a student wants to transfer to another school or educational institution

Homestay Fees

If you move out of your Homestay before the end of your contract:

- ◆ The Homestay Placement Fee of \$200 will not be refunded
- ◆ All other unused Homestay Fees will be refunded, provided the Homestay has been given two weeks' notice that the student is leaving
- ◆ If the student does not give two weeks' notice, then two weeks' Homestay fees will be deducted from any refund.

Payment of Refunds:

- ◆ All refunds will be paid to either the parents of the student or to an agent with written authority from the parents. No refunds will be given directly to the student
- ◆ Students who are insured with UNICARE may have the balance of their fees reimbursed by that Company

Fees Protection:

- ◆ The School has a fee protection policy to safeguard the fees paid by International Students, in the unlikely event that the school may not be able to continue delivering tuition to the international student. This policy ensures that the school retains sufficient funds to meet the requirements of any refund in these circumstances.

NB The **New Zealand Immigration Service** will be notified if any student ceases to attend Gisborne Boys' High School for whatever reason.

I agree with these refund conditions

Parent's Signature: _____ Date: _____

Print Parent's Full Name

Print Student's Full Name



TRAVEL AND MEDICAL INSURANCE PROTECTION FOR AN OVERSEAS

Stanley Road, Gisborne 4010, New Zealand

Phone 64 6 868 8159: Fax 64 6 867 6482: michelem@gisboyshigh.net

We are very concerned that a student intending to study in New Zealand has medical insurance.

An illness or accident can mean that a person may have to pay a lot of money for medical care, sometimes thousands of dollars. Even simple things like emergency treatment for example, can be very expensive. A student had to have two teeth out recently and the bill was \$1,000. She had medical insurance and the company paid it for her.

If you have decided that you will not take insurance you must understand that the school is not responsible for any costs that occur because of illness or accident.

If you have not arranged insurance at home, the school would be happy to help you to organise insurance once you have arrived in New Zealand. The school suggest inquirers could use Unicare Travel and Medical Insurance which meets the international student requirements of the New Zealand Ministry of Education. This medical and travel insurance policy was developed with the assistance of educational institutions.

For our records, please indicate below what you intend to do about insurance. Sign the form at the bottom of this letter and return it with your application for admission form.

Please tick one box only

I have arranged insurance in my own country

I will be organising insurance in New Zealand with Unicare Travel & Medical Insurance.

I will be organising insurance in New Zealand with _____

I do not want any insurance but I understand it is my responsibility to have insurance and agree that the school is not liable for any costs incurred because of personal loss, illness or accident.

Signed: _____

Date: _____

